



# Meeting of the Burnley Borough Council

To be held at 6.30 pm on  
Wednesday, 12th July, 2017





Sir or Madam,

Notice is given of a MEETING of the COUNCIL of the BOROUGH OF BURNLEY to be held at the TOWN HALL, BURNLEY, on

**DATE: Wednesday, 12th July, 2017**

**starting at 6.30 pm**

To transact the business specified below.

**Lukman Patel**  
**Head of Governance, Law, Property, and Regulation**

**Members of the public may ask a question, make a statement, or present a petition relating to any matter for which the Council has a responsibility or which affects the Borough.**

**Notice in writing of the subject matter must be given to the Head of Governance, Law, Property and Regulation by 5.00 pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or at the Contact Centre, Parker Lane, Burnley or from the web at: [www.burnley.gov.uk/meetings](http://www.burnley.gov.uk/meetings). Requests will be dealt with in the order in which they are received.**

## **A G E N D A**

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|----|--|---------|
| 1. | <u>Minutes of the Last Meeting</u>   | 7 - 20  |
|    | To receive, as read, the Minutes of the proceedings of the previous Council meeting, and to confirm them or otherwise. |         |
| 2. | <u>Declarations of Interest</u>  |         |
|    | To receive any declarations of interest.   |         |
| 3. | <u>Mayor's Communications</u>  |         |
|    | To receive communications (if any) from His Worship the Mayor.   |         |
| 4. | <u>Public Question Time</u>  |         |
|    | To receive questions, statements or petitions (if any) from members of the public.                                     |         |
| 5. | <u>Items for Decision by the Council</u>   | 21 - 22 |
|    | a) <u>Business Rates-Discretionary Scheme 2017/18</u>  | 23 - 36 |
|    | To advise Members of the new measures to assist businesses that were   |         |

introduced in the Spring Budget (report enclosed, relevant Minute to follow)

- b) Council Tax Support Scheme 37 - 40  
To seek approval to maintain the Council Tax Support Scheme broadly 'as is' for 2018/19, save for minor changes to the process of backdated claims, and to explain the reasons for suggesting that any changes identified as a result of the major review be implemented from 2019/20 rather than 2018/19 (report enclosed, relevant Minute to follow)
- c) Final Outturn Position 2016/17 41 - 56  
To report the final position on the Council's revenue and capital accounts for 2016/17, performance of the 2016/17 capital investment programme and present the financing of capital expenditure incurred during 2016/17, and to seek approval of a revised 2017/18 capital budget after incorporating net carry forward commitments (slippage) from 2016/17 (report enclosed, relevant Minute to follow).
- d) Annual Treasury Management Review 2016/17 57 - 64  
To inform members of the Council's treasury management activity during 2016/17 (report enclosed, relevant Minute to follow)
- e) Chief Executive Officer Appointment 65 - 68  
To confirm arrangements for the appointment of a new Chief Executive (report enclosed)
- f) Summary of Executive Urgency 69 - 70  
To inform Full Council of the urgent decisions made by the Executive regarding the implementation of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from January 2016 To May 2017 (report enclosed).
- g) Constitutional Updates 71 - 74  
To inform Members of the changes made to Part 3 of the constitution by the Leader, and to seek approval for an amendment to the delegation of the Monitoring Officer for Council functions regarding minor amendments (report enclosed)
6. Report from the Chair of Scrutiny 75 - 78  
To consider the Scrutiny Chair's Cycle 1 Report to Full Council (report enclosed)
7. Strategic Plan Progress Reports 79 - 80  
To consider Strategic Plan Progress Reports (reports enclosed)
- a) Cllr Mark Townsend - Leader 81 - 82

b)	<u>Cllr John Harbour - Deputy Leader/Housing and Environment</u>	83 - 86
c)	<u>Cllr Mohammed Ishtiaq - Resources and Performance Management</u>	87 - 88
d)	<u>Cllr Lian Pate - Community and Leisure Services</u>	89 - 90
e)	<u>Cllr Sue Graham - Regeneration and Economic Development</u>	91 - 92

8. Questions

To deal with questions (if any) relating to matters not contained in the Minutes before the Council and of which notice in writing has been received in accordance with Standing Order No. 10(2).